



Risk Assessment

Equipment / activity: 360 Photo Booth

Date: 01/01/2025 - 31/12/2025

Hazard	Who is at risk?	Possible effects/harm	Likelihood (high, medium, low)	Evaluation & Control Measures	Revised risk rating (high, medium, low)	Are there adequate control measures in place?
Loading, handling and transportation of equipment	Operator, spectator	Injury	Low	All staff to be trained in manual handling. Manual handling to be reduced to a minimum by use of trolleys/lifts. Loads to be properly secured. Where required, multiple persons must handle equipment.	Low	Yes
Installation of equipment on site	Operator, spectator, participants	Injury to operator, spectators or participants. Damage to venue.	Low	Operator must have clear, unhindered access to the setup area. Setup area to be clear and free from debris. Pre setup checks on equipment to check for damage. Equipment to be set up away from sources of water.	Low	Yes

Ground type	Operator, spectator, participants	Injury to operator, spectators or participants.	Low	Equipment to be installed and operated on a hard standing	Low	Yes
Electricity and cabling	Operator, spectator, participants	Injury to operator, spectators or participants.	Medium	Item requires access to 13 amp plug socket. Power source should be no more than 25m away from equipment. All cabling to be covered where required and routed away from walkways etc. All electrical components to be regularly checked and covered by a PAT test.	Low	Yes
Operation of equipment on site	Spectator, participants	Injury to operator, spectators or participants.	Low	Spectators not allowed in the operational area whilst someone is participating. Spectators to be kept at a distance from the equipment and not allowed to sit/rest, or interfere with the equipment in any way.	Low	Yes

User safety	Organiser, spectator, participants	Injury to organiser, spectators or participants.	Low	Should any participant appear to be under the influence of alcohol/ drugs to the extent where they are posing a risk to spectators or themselves, the organiser will close the equipment. Children to be supervised by an adult at all times.	Low	Yes
User safety (2)	Participants	Trip/slip	Medium	<p>Participants should take care when mounting and dismounting the podium to avoid tripping.</p> <p>Participants should act in a responsible manner when stood on the podium.</p> <p>Anyone seen to be acting irresponsibly, should be asked to leave the equipment area.</p>	Low	Yes
Loose objects	Operator, spectator, participants	Trip/slip	Low	Any objects dropped in the equipment area and surrounding areas should be collected immediately.	Low	Yes

Heat	Organiser, spectator, participants	Injury to spectators or participants.	Low	The equipment should not be set up near any sources of heat or naked flames.	Low	Yes
Weather	Organiser, spectator, participants	Slip/trip	Low	The equipment can only be used in a dry environment, away from any sources of water/ humidity/ cold.	Low	Yes

Risk rating

High

For example:

- fatality possible to one or more individuals however infrequent
- major injury to few individuals occurring frequently
- likelihood of long term muscular-skeletal problems affecting significant numbers of staff

Immediate action required

Medium

For example:

- major injury to one/few individuals occurring infrequently
- likelihood of long term muscular-skeletal problems affecting some staff. Requires attention as soon as possible

Low

For example:

- minor injury occurring infrequently to few staff.
Not a priority, may need attention if not as low as reasonably practicable.